

- I. Called to order at 10:05am
- II. Members Present
 - a. Josh Anderson (President)
 - b. Michael Christopher (Vice President)
 - c. Kim Holm (Secretary)
 - d. Kris Mann (Treasurer)
 - e. Pug Bujeaud (Officer at Large)
 - f. Sarah Potter (Officer at Large)
 - g. Dave Beacham (Officer at Large)
 - h. Tim Samland (Officer at Large)
 - i. Chris Cantrell
 - j. Heather McMahan
 - k. Sebastian Goodwin
- III. Proposed Budget
 - a. Review and approval of 2010-2011 Budget
 - i. Figures are conservative in hopes that we have built up more stock pieces for shows, and will still borrow for bigger sets.
 - ii. Michael hopes to continue building two flats per show. Stock additions have been worked into next years budget.
 - iii. Kim moved that ticket prices stay at \$12 for all shows except musicals. Pug seconded the motion. Approved by board.
- IV. Old Business
 - a. Lysistrata Royalty Payment to Christina Collins has been sent and received.
 - b. Website Updates
 - i. Poona image was removed.
 - ii. Timeliness of updates
 1. Kim concerned because five updates sent since last Board meeting have not been applied to site.
 2. Michael has been too busy since then and during those times needs a text to know that there is an update waiting.
 3. Michael open to having others help if they can run Dreamweaver software and know html.
 4. Since there are times that his phone is out of range for texting and In order to simplify the process of getting updates posted, Michael will try his best to check his email at least weekly.
 - c. R&J progress
 - i. Stage Manager. Duties to be split between Caiti Holle and Rochelle Morris.
 - ii. Publicity progress
 1. Kim has publicized on Theater Puget Sound, Facebook, and TAO email list. Offered to do contacts for reviews/previews/interviews with newspapers, before she becomes less available starting in June.
 2. Chris and Heather have decided to use Bonnie Vandiver for the remainder of publicity that Kim was willing to do.
 3. Josh said to coordinate Bonnie through Eric as per last Board meeting and to keep the Board in the loop of what is going on with publicity.
 4. Kim had also forwarded the email that Dave Beacham sent offering publicity help to Eric.
 5. Pride
 - a. Kris to handle payment of table space.
 - iii. Communication and release of information
 1. Josh wants to make sure that the Board is kept abreast of the progress of the show.
 2. For insurance reasons, TAO needs full contact information for each cast and crewmember. Eric will make a sheet up for R&J cast/crew to use for this show.
 3. Forms then need to be forwarded to Kim.
 - iv. Program & Advertising
 1. Eric Mark volunteered to head this up.
 2. Kim to email list of advertisers to Eric.

- d. Olympia Audition League (OAL)
 - i. Update from liaison
 - 1. Need to cut check to Jen for rental. \$60-something dollars. Kim will email amount and address to Kris. Approved by board expenditure.
 - 2. Website very close to being done.
 - 3. Closed auditions. No outside directors. Only directors from upcoming season allowed.
 - 4. OLT expressed interest in joining this year, but too late, telling them that we will hold a meeting after this year's auditions to arrange perhaps joining for next year's auditions.
 - 5. Adding overflow day at The Midnight Sun on Sunday, July 26th. 10am-as long as needed.
 - 6. Looking for musical accompanist. Josh will be bringing his keyboard in order to accompany.
 - 7. Chad Carpenter (Audition Coordinator) will have spreadsheet for each director with pertinent info and thumbnail headshots.
 - 8. 5 Production assistants planned to make things run smoothly.
 - 9. Plan is for 36 slots per day. 7 minutes for monologue, 16 bars of music and questions/interview with 3-minute recovery time for directors to get ready for next audition.
 - ii. Requirements of TAO
 - 1. Kim doing publicity blitz as would for any show as soon as website created this month.
 - 2. 1/3 of rental.
 - 3. Director Bios (Josh's still needed.)
 - 4. Committee creation ~Tabled until after this season's audition. See how it goes.
- e. Next Season Update
 - i. Washington Center meeting
 - 1. Kim and Josh met with Tom Iovanne. Meeting went very well.
 - 2. Chance to have Brain from Planet X in the black box at the WA Center.
 - 3. Board approved moving forward with this, Kim to contact Tom for meeting to discuss costs.
 - ii. Royalties progress
 - 1. All shows have been applied for. Misery denied, as it is not available for production at this time.
 - iii. Flex Pass mock-up
 - 1. Pug passed out examples. Everyone approved design.
 - 2. TAO website to be added, perhaps to the back.
 - 3. Sarah brought up idea of Flex Pass Sponsor to have their ad on back of each pass.
 - 4. Passes will be laminated and color-coded for each season.
 - 5. Pug suggested TAO get it's own cell phone to be held by person in charge of handling reservations and ticketing.
 - a. Sarah to research cell phone deals and will report back next board meeting.
 - 6. Misery replacement
 - a. Board agrees that should be kept in the same vein if possible. Scary/horror/suspense rather than campy.
 - b. Shows suggested: Bug, Jack the Ripper, Clive Barker, American Psycho.
 - c. Pug said no one from the Play Reading Committee responded to her email about meeting to replace the show.
 - d. Pug will move forward and research suggested shows and confer with Tim about possibilities then report back to the Board.
 - iv. Space back-up plan ~Tabled due to less of a concern of space not being available.
 - v. Welcome packet for cast/crew w/ contract
 - 1. Kim will create mock-up of proposed contract for packet and bring to next board meeting.
 - 2. Committee can be created at next board meeting.
- V. New Business
 - a. Policies and Procedures
 - i. Committee appointment
 - 1. Michael Christopher volunteered to Chair.

2. Members: Kim Holm, Josh Anderson, Pug Bujeaud, Tim Samland, Kris Mann, Dave Beacham, and Sarah Potter.
 - ii. Timeline and Responsibilities
 1. Board would like to see skeleton of P&P by the end of June and to have them done by the time the new Board takes office in August.
 - b. Next season publicity and program advertising
 - i. Committee creation
 1. Kim Holm volunteered to Chair.
 2. Members: Eric Mark, Sarah Potter, and Pug Bujeaud.
 - c. Next membership meeting
 - i. Will be held at Olympia Library. Kim to call and find available dates for end of June then will email the board to pick best date.
 - ii. Elections to be held
 1. Written submission if running for reelection.
 - a. Josh and Michael will provide template to use.
 2. Possibilities – current board status.
 - a. Tim requests Leave of Absence from the Board while directing a show due to his concerns of conflict of interest.
 - b. Michael not running for reelection in order to be available to serve on committees.
 - c. Pug still not sure if running or not.
 - d. Next Board Meeting: Saturday June 13th, 10am at Josh's house.
- VI. Meeting adjourned at 11:21am.